

A step-by-step guide to writing a BELA Bill submission for Cottage Schools and Cottage School Parents

The keys to a good submission are:

- Keep it short.
- Keep it relevant.
- Write it in your own words. Form letters are of little value.
- Read other submissions. Imago Education has written an excellent submission. Read it at <https://goo.gl/FYFwzG> for ideas and inspiration.

Your Resources

To help you write your submission, we are giving you the following resources (attached):

- 1) A step-by-step guide (this guide that you are reading now).
- 2) A template for the schools that you can use as a guide to your submission. This is attached as a Word document that you can edit. When you have edited it, and personalised it to your school, please save it as a pdf to attach to your e-mail to Adv. Rudman.
- 3) A template for parents of the schools that parents can use as a guide to their submissions. This is attached as a Word document that they can edit. When they have edited it, and personalised it to their circumstances, they should please save it as a pdf to attach to their e-mail to Adv. Rudman.

The content of your submission

The templates give many suggestions of issues you might mention in your submission. Please use your own words, and feel free to add, when necessary.

An important administrative task

One last point before you write your submission. We want to have a record of every submission sent by members and supporters, and we want to know what you objected to. We are expecting a large number of submissions to be made but we can't read all your submissions now. To make our job easier we are asking you to do two things:

- 1) Send a copy of your submission to homeschoolfreedom1996@gmail.com so we have evidence you sent it, and can read it later,

Time to get down to writing

So now you have all the background info you need to write your submission.

Just follow these steps:

Step 1: Use the template as a guide to help you write.

Step 2: Send your submission to Adv. Rudman at Rudman.D@dbe.gov.za and send a copy to the Trust at homeschoolfreedom1996@gmail.com

OR: If you are submitting ANONYMOUSLY, DON'T send it to Adv Rudman, but instead to: admin@pestalozzi.org and to homeschoolfreedom1996@gmail.com. Please include ANONYMOUS in your email subject heading; then we know that we have to anonymize your submission before submitting it to Adv Rudman.

Thank you very much for taking the time and making the effort to defend your institution's right to provide an education and to fight for the right of the learners in your care to receive an education.